

## IMPORTANT! Smart electric meter exchanges will begin soon.

Premise address 1  
1234 Main Street  
Your town, CO, 12345-6789

In about 30 days, Xcel Energy will be exchanging your existing electric meter with a smart meter at the above service address. It is part of Xcel Energy's effort to use digital technology to bring you cleaner, safer, more reliable energy while giving you more options to manage your energy use.

### Here's what to expect during meter exchange:

- Your exchange will occur in about a month, between 7 a.m. and 6 p.m. Monday through Saturday. The meter exchange will be at no direct cost to you. **Please ensure there is nothing blocking access to your meter, including locked gates, pets or lawn furniture.**
- An installation contractor with an Xcel Energy photo ID badge will knock on your door when they arrive. You do **not** need to be home if we can safely access your meter.
- When we have successfully exchanged your meter, we will leave a door hanger letting you know.
- If there is an issue preventing installation, we will leave a door hanger with a contact phone number and detailed information about next steps.
- The exchange should take no longer than 15 minutes. You may experience a brief power interruption; we apologize for any inconvenience this may cause.
- For further information, please see our Frequently Asked Questions at [xcelenergy.com/SmartMeter](http://xcelenergy.com/SmartMeter).

### After you receive your smart meter:

- Your monthly electric bill will look different than it does today. Visit [xcelenergy.com/SmartMeter](http://xcelenergy.com/SmartMeter) to learn more.
- Sign up at [xcelenergy.com/MyAccount](http://xcelenergy.com/MyAccount) to view your billing history and other helpful information.
- You will transition to the Time of Use rate several months later. Learn more about the Time of Use rate and your options at [xcelenergy.com/TOU](http://xcelenergy.com/TOU).

Thank you for your cooperation and for helping Xcel Energy make these technology advancements, as we give you more of what you expect from us – clean, reliable energy and new ways to save energy and money.

Visit [xcelenergy.com/SmartMeter](http://xcelenergy.com/SmartMeter) or call us at 800-895-4999 to learn how to opt out and the fees associated with opting out of a smart meter. Please note that if you have already opted out of your smart meter, we will exchange your existing meter with a non-communicating meter.